

ZOV/GAD/ZOPC/2024-25/Tender/02

Date:24.12.2024

## UCO Bank Tender Notice

UCO Bank invites sealed tenders in a two-bid format (Technical Annex A,B,C,D & Financial Annex E) from vendors for the construction of a Temporary Branch and four double bed room accommodations at Maha Kumbh, Prayagraj 2025, as per the specifications and requirements outlined below.

### 1. Urgency of the Tender:

The tender ref no ZOV/GAD/ZOPC/24-25/Tender/01 dated 10.12.2024 was floated with a 7-day timeline and extended further more two days after publishing corrigendum notice dated 20.12.2024 but was cancelled, and a notice was published on the website on 24.12.2024 due to the receipt of an L1 bid exceeding the estimated amount. Considering the limited time remaining and with the consent of the members, the retender notice is being floated with a reduced notice period of three days. The Maha Kumbh 2025 is scheduled to commence on 13th January 2025, making the completion of the project highly time-sensitive. To ensure timely execution, the tender is proposed to be floated for only three days.

### 2.Tender Details:

The project involves constructing a temporary branch and four tent-room accommodations with the following specifications:

**Temporary Branch from 06.01.2025 to 27.02.2025:** Includes 3 counters, a separate partition for the Branch Manager with washroom, and a total area of 1800 sq. ft. (35X51.43 ft).

**Accommodation Facilities from 06.01.2025 to 27.02.2025:** Four bedrooms with attached toilets, a pantry, and a visitors' lounge.

**Additional Facilities:** Complete electrical wiring, plumbing, furniture, and other necessary installations (refer to the detailed tender notice for specifications).

**Specifications (RFP) :- Construction of the branch elevation with replica of Head Office Kolkata.**

S.No	Description	Quantity
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A	Structure	
1	Tin Boundary (7.5 ft height)	As per Requirements
2	Main Gate (12 ft x 10 ft) width made in balli structure with flex as per our design	1
3	Outer Structure with (MS pipe & tin shed only, No Side Wall	As per Requirements
4	Internal Structure made in ply covered with printed cloth, ceiling height 8ft (ply & printed cloth)	As per Requirements
5	False Ceiling with ample Lights hright 8ft	As per Requirements
6	Flooring (18mm board with carpet) wall to wall	As per Requirements
7	Complete Electrical Wiring & Plumbing Fittings	As per Requirements
B	Bank branch setup	
1	Cash Counter in ply and glass work	1
2	Revolving chair with head rest black colour	1
3	Revolving chair mid back Black Color	3
4	Office tables	3
5	Chair for customers	6
C	Bathroom for branch	
1	Vinyl flooring	Wall to wall
2	Instant geyser	1
3	Shower & bathing tap misture type hot & Cold	1
4	Basin with mirror	1
5	Western commode with faucet and complete fittings	1
6	Towel stand	1
7	Bucket, Mugs, Handwash,	1







<b>D</b>	<b>Bedroom</b>	
1	Twin Bed with side table (4 rooms)	8
2	Quilt & Blanket	8
3	Matress, bedsheet, pillow with covers	8 + 8= 16
4	Dressing table with stool & Mirror	4
5	Sofa 2- seater with centre table	4
6	Almirah Steel	4
<b>E</b>	<b>Bathroom attached to bedrooms</b>	
1	Vinyl flooring	Wall to wall
2	Instant geyser	4
3	Shower & bathing tap misture type hot & Cold	4
4	Basin with mirror	4
5	Western commode with faucet and complete fittings	4
6	Towel stand	4
7	Bucket, Mugs, Handwash,	4
<b>F</b>	<b>Pantry</b>	
1	Wash basin	1
2	Electric cattle	1
<b>G</b>	<b>Visitor lounge</b>	
1	3+2 seater sofa with centre tables	1







H	CCTV Camera	
1	DVR 8 channel	1
2	Camera	8
3	Harddisk 3TB	1

**Estimated Cost: The total estimated cost of the project is ₹ 28 Lacs Inclusive GST**

**Tender Fee:** A non-refundable tender fee of ₹ 500/- is to be submitted in the form of a Demand Draft in favor of UCO Bank, payable at Varanasi.

**Eligibility Criteria:**

**1. Architectural Specifications:** The front elevation of the branch building should match the design of the UCO Bank Head Office building in Kolkata.

**2. Construction Area Details:**

**Total Area:** 1800 sq. ft. (35 ft x 51.43 ft).

**Branch Area:** as per attached layout Tentative. Enclosed

**Accommodation Area:** 4 double bedrooms with attached washrooms. Enclosed

**3. Period of Branch and accommodation :** Branch & accommodation from 06.01.2025 to 27.02.2025.

**4. Gernal Guidelines mentioned below;**

- All empanelled vendor by Prayagraj Mela Pradhikaran for Mahakumbh 2025, shall be eligible to apply in the tender process. Valid Letter of empanelment issue by the competent authority of Mela Pradhikaran needs to be submitted. It is pertinent to mentioned here that period of empanelment should be mentioned clearly by authority.
- Bidders who are not empanelled by Prayagraj Mela Pradhikaran but having experience in the similar activity during Magh Mela/Ardh kumbh/Maha kumbh are also eligible to apply for the same subject to the submitting of work completion certificate/report by the related competent authority.
- The Applicant should be a Company registered under the Companies Act







or Partnership firm registered under the Partnership Act of 1932 or registered (converted to) under the Indian Limited Liability Partnership Act, 2008 or a Proprietorship.

- d. The Applicant should have experience in construction of Bank Premises & other financial institutions with Tentage/temporary structures in Magh Mela/Ardh kumbh/Maha kumbh during the last 15 financial years ending 31st March 2024, (Work Orders/completion certificates from client should be submitted for the same. Similar Work means construction of Tentage/temporary structures in Magh Mela/Ardh kumbh/Mahakumbh etc.)
- e. Certificate of registration with Income Tax (PAN No.)/Revenue authorities (GST No.). Any other registrations with Local authorities/State/Central Government, Labour licenses, EPF, ESIC, Factory license etc. shall be submitted along with tender documents.
- f. Details and certificate of Empanelment /Registration with Govt. Central or State/Public Sector Units/ Banks etc. for similar type of contract /work should be submitted along with the tender documents.
- g. Details of involvement into litigation, if any, in similar types of contract should be submitted along with the tender documents.
- h. Details of ongoing litigations / cases filed with Labour Commissioner/EPF/ESI Authorities, if any should be submitted along with the tender documents.
- i. The Bidder should not have been blacklisted by the Central Government, any State Government, a statutory Authority or a public sector undertaking, as the case may be, from participating in any project, and the bar exists as on the date of the Proposal. An undertaking regarding the same shall be submitted along with the tender documents.

#### 5. Technical Bid Format & Financial Bid Format:-

- a. Technical Bid Format consist of 5 annexure (A,B,C,D& E) Copy enclosed.  
b. Financial Bid Format Annexure F (Copy enclosed)







## 6. Completion of the work: within 15 days of receipt of the work

### Submission Format

Both bids must be submitted in separate sealed envelopes, marked as "Technical Bid" and "Financial Bid." These should be enclosed in a third envelope marked "Bid for Construction of Temporary Branch at Maha Kumbh", with the bidder's name, address, and contact details.

### Submission Deadline and Location

- Submission Deadline: 27<sup>th</sup> December 2024 by 3:00 PM at UCO Bank, Allahabad Main Branch.

### Bid Opening:

Technical Bid: 27<sup>th</sup> December 2024 at 03:15 AM.

Financial Bid: 27<sup>th</sup> December 2024 at 03:45 PM (for technically qualified bidders).

## 7. Payment Terms

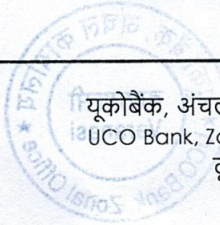
90% payment will be made upon satisfactory completion of the project, as per the approved specifications. 10 % retention release after 27.02.2025.

## 8. Terms and Conditions

1. UCO Bank reserves the right to accept or reject any or all tenders without assigning reasons.
2. The contractor must adhere to the specified timelines and quality standards.
3. Any deviations from specifications must be approved in writing by UCO Bank.

(Gajendra Kushwaha Chief Manager)  
C.M & Dy. Zonal Head

Encl., Annexures, Layout Sketch,





## 1. Technical Proposal Submission Form

To:

**Zonal office Varanasi**  
**Dhanshree Complex, 1<sup>st</sup> floor,**  
**Mahmoorganj, Varanasi-221010**

Dear Sir,

We, the undersigned, offer to provide the work for Construction of Branch & 4 double bed rooms as per the tender notice ref no. ZOV/GAD/ZOPC/2024-25/tender/02 dated 24.12.2024 Structures in Kumbh Mela Prayagraj 2025 in accordance with your Request for Proposal dated. We are hereby submitting our Proposal, which includes a Technical Proposal and a Financial Proposal as follows-

Particulars	Allotted Sector for Temporary Branch	Area Allotted in Sq. Ft (Tentative)	Applied For
UCO Bank	Sector 02	1800 (35X 51.43)	Yes /No

We hereby declare that we have read all the pages of the tender and that all the information and statements made in this Proposal are true and accept that any misinterpretation/misrepresentation contained in it may lead to our disqualification.

We undertake, if our Proposal is accepted ,to initiate the work related to the assignment at a date mutually agreed between us.

We understand you are not bound to accept any Proposal you receive.

Yours sincerely,

Authorized Signature [In full and initials]:

Name and Title of Signatory:

Name and Seal of Firm:

Address:

Contact Number:

CIN:.....

PAN:.....

...

GST:.....



### **3. Eligible assignments of the Bidder**

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Sl. No.	Name of Project	Name of Client	Professional fee received by the Bidder (in INR)
1	2023-24		
2	2022-23		
3	2021-22		
4	2020-21		
5	2019-20		
6	2018-19		
7	2017-18		
8	2016-17		
9	2015-16		
10	2014-15		
11	2013-14		
12	2012-13		
13	2011-12		
14	2010-11		
15	2009-10		

(Work Orders/completion certificates from client should be submitted for the same. Similar Work means construction of Tentage /temporary structures in Magh Mela/Ardh kumbh/Maha kumbh etc.)

Bidder should provide details of only those assignments that have been undertaken by it under its own name.

Authorized Signature[In full and initials]:  
 Name and Title of Signatory:  
 Name and Seal of Firm:  
 Address:  
 Contact Number:



**4. Bidder's organization and experience**

**[Provide here a brief(One/two pages) description of the background and organization of your firm/entity]**

Authorized Signature [In full and initials]:  
Name and Title of Signatory:  
Name and Seal of Firm:  
Address:  
Contact Number:



**5. Declaration for not being blacklisted by the Central Government, any State Government, a statutory authority or a public sector**

**To:**

**Zonal office Varanasi  
Dhanshree Complex, 1<sup>st</sup> floor,  
Mahmoorganj, Varanasi-221010**

Sir/Madam,

This is to notify you that our Company/LLP/Partnership /Proprietorship {Please delete whichever is not applicable} intends to submit a proposal in response to \_\_\_\_\_, we also declare that our Company / LLP / Partnership / Proprietorship {Please delete whichever is not applicable} has not been blacklisted by any Central / State Government Department/ Public Sector Undertaking.

Sincerely,

(Signature of the Authorized Person & Firm  
Seal) Name:  
Designation:



**1. Financial Proposal Bid for Sector 02**

(to be submitted in Separate envelope)

To:

To:

**Zonal office Varanasi**  
**Dhanshree Complex, 1<sup>st</sup> floor,**  
**Mahmoorganj, Varanasi-221010**

Dear Sirs,

We have read and examined the RFP document complete with the Terms of reference, Instructions to Bidders and General Conditions of Contract.

Wehere by quote the rates as follows.

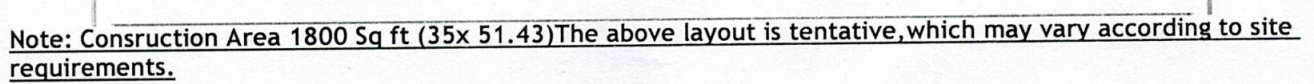
S.No.	Item Description for Sector	Per Square Feet Unit Rate for Temporary Branch Premises in INR ( Inc GST)	Total Amount in INR (Inc GST)
1	Construction of bank premises and 4 Double bed rooms for residence in Mahakumbh Prayagraj 2025 as per the specified details mentioned in <u>Tentative Layout and Minimum Quantities at page no 1 to4</u>		

- All rates are quoted in INR inclusive of all taxes for complete Mela duration and the rates are quoted on Turn-key basis.
- Where by confirm that all components shall be provided for complete functionality of the standard quality Structures for bank premises.
- The financial proposal submitted is unconditional and fulfils all the requirements of the RFP document.
- Our Financial Proposal shall be binding upon us up to expiration of the validity period of the proposal. We understand the Authority is not bound to accept any proposal that is received.

\_\_\_\_\_  
 Signature and Name of the Authorised Person

\_\_\_\_\_  
 NAME OF THE BIDDER AND SEAL





Note: Construction Area 1800 Sq ft (35x 51.43) The above layout is tentative, which may vary according to site requirements.





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